

# Disclaimer and Electronic Signature Consent

## 1. Electronic Signing and Initialing

By typing your name, initials, or other requested identifying information into this webform, you consent to the creation of an electronic signature that will be affixed to the [Enrollment Agreement](#). These electronically placed signatures and initials are legally binding and carry the same weight as handwritten signatures.

## 2. Form Generation and Transmission

Once you submit this webform, your provided information will automatically populate the necessary fields (including signature and initial sections) in the PDF version of the [Enrollment Agreement](#). A copy will be sent to you and EMS University administrative personnel.

## 3. Legally Binding Agreement

By agreeing to this webform, you acknowledge and accept each term, condition, and stipulation contained in the [Enrollment Agreement](#). Your electronic signature confirms your intention to be legally bound by all provisions.

## 4. Accuracy and Responsibility

You affirm that all personal and enrollment-related information you submit is truthful and accurate to the best of your knowledge. You acknowledge that any misrepresentation may result in consequences.

## 5. Right to Obtain a Paper Copy

You are entitled to request a paper copy of the [Enrollment Agreement](#) at any time. Contact EMS University to arrange an alternative signing process.

## 6. Acknowledgment and Acceptance

By selecting "I Agree" and submitting this webform, you confirm that you have reviewed and understand the [Enrollment Agreement](#) and that your electronic signature is placed knowingly and voluntarily.

**If you do not agree to these terms, please exit this webform immediately and contact EMS University, LLC to request a paper copy or discuss an alternative signing process.**

**I consent to the use of electronic records and signatures.** By checking the box below or otherwise indicating my acceptance, I understand that my electronic signature is legally binding just as if I had signed on paper.



## EMS University, LLC

\*501 South 48<sup>th</sup> Street Suite 105, Tempe, AZ 85281 \*4945 E 29th St, Tucson, AZ 85711

\*1730 SW Military Drive, Suite 202, San Antonio, TX 78221

\*1452 Hughes Road, Suite 380, Grapevine, TX 76051

### EMT Program Enrollment Agreement

Last Name:		Middle Initial:	First Name:	
EMT Program Format? (Regular, Accelerated, Fast Track or Boot Camp):			Phone Number:	
Course Start Date:			Course End Date:	
Address:			Email Address:	
City:		State:	Zip Code:	
How Did You Hear About Us?	Social Security Number:		Date of Birth:	

I hereby agree that I received a copy and understand all aspects of the following:

1. EMT Program Clock Hours: \_\_\_\_\_ Student Initials: \_\_\_\_\_

2. Tuition and Other Charges Below:

Item Name	Unit Cost	Quantity	Charge to Student (Total)
<i>(Sample)</i>	<i>(\$XX.XX)</i>	<i>(X)</i>	<i>(\$XX.XX)</i>
Registration Fee			
Tuition (Includes ALL Materials)			
Course Change Fee	\$150.00		
Non-Refundable Financing Fee (If Applicable)	\$250.00		

Student Initial: \_\_\_\_\_

<b>Other (Please Specify):</b>			

**Student Initials:** \_\_\_\_\_

**3. Why are you taking this class or what do you expect to become or do at the end of it? (Mark One)**

- Allied Health - Other**    **As a Prerequisite for Another Course**
- Continuing Education (For ex: a nurse or physician taking the class for CE)**    **EMT**    **Firefighter**    **General Interest/Entertainment**
- Nurse**    **Paramedic**    **Physician**
- Other Non-EMT (Please Specify):** \_\_\_\_\_

**4. EMS University Refund & Cancellation Policy Below:**

A. **Three-Day Cancellation:** An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund. Except as otherwise provided by the program specifically, the general refund policy shall be according to the refund schedule which is provided in the table below according to the duration of the class and withdrawal deadline:

**Student Initial:** \_\_\_\_\_

Percentage of Class Elapsed	Refund Amount
<b>Before 3 Day Cancellation Period</b>	100%
<b>After 3 Day Cancellation Period, but 10% or Less</b>	90%
<b>More than 10% and less than or equal to 20%</b>	80%
<b>More than 20% and less than or equal to 30%</b>	70%
<b>More than 30% and less than or equal to 40%</b>	60%
<b>More than 40% and less than or equal to 50%</b>	50%
<b>More than 50%</b>	No Refund

**B. Cancelled classes:** In the event that class is cancelled, students are entitled to a 100% refund irrespective of the table above.

**C. Process:** Refunds are due to students based upon the last day of attendance in the manner described above.

**D.** Students are not entitled to a refund of finance fees for payment plans or course materials. Delinquent Tuition Students who are 30 days or more past due in their tuition obligations shall be taken to collections. Students should be sure to keep in contact with administration to prevent adverse action. Students owing \$1,000.00, and more that 60 days past due or more may be referred to an attorney for legal action.

**E. Other Cancellations:** An applicant requesting cancellation more than three days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies paid.

#### Late Payments/Penalties

Students or groups having balances 40 days past the due date will be charged a \$10 late fee. If a balance is owed past 60 days, there will be a 1.5% fee charged per month on the balance owed, starting at 60 days and continuing every 30 days thereafter.

**Payment Plans** – EMS University, LLC offers students the opportunity to pay their tuition by the course Midterm date for a one time \$250 financing fee. If full payment for tuition is not received prior to the Midterm, the student may be dismissed.

**Student Initial:** \_\_\_\_\_

**Student Initial:** \_\_\_\_\_

**Course Materials Non-Refundable**

Distribution of course materials may include the following items: 1. Book or eBook; 2. Uniform Shirts; 3. Stethoscope; 4. Penlight; 5. Pocket Mask; 6. EMS Universal Education Online; 7. Blood Pressure Cuff; 8. Scissors; 9. Clinical/Vehicular Scheduling Software. In the event that a student cancels or withdraws from class, a service fee of \$500 will be deducted from the refund.

**Student Initial:** \_\_\_\_\_

**5. EMS University Catalog Received** **Student Initial:** \_\_\_\_\_

**6. Catalog Date:** \_\_\_\_\_ **Student Initial:** \_\_\_\_\_

**7. I hereby waive placement assistance:**  Yes  No **Student Initial:** \_\_\_\_\_

**8. Reason for waiver (write reason(s) below):**

**Agreement Section**

*Registration does not guarantee acceptance. Class size or commencement of class may vary depending upon needs and availability. By filling out this form, signing, and submitting payment to EMS University, I hereby agree that I meet the necessary prerequisites to attend the course. Additionally, I agree to pay the registration fee above for this class unless payment has already been received.*

*I hereby certify that the above information is correct and true and that I have read and understand all aspects of this enrollment agreement. I acknowledge receipt of the documents above referenced in this form and understand all aspects related to these documents as well as this Enrollment Form. The Catalog as referenced by the date above is incorporated as part of the Enrollment Agreement*

*Holder in Due Course Rule:*

*Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds, hereof Recovery hereunder by the debtor shall not exceed amounts paid by the debtor (FTC Rule effective 5-14-76).*

**Student Initial:** \_\_\_\_\_

**Note:** Job placement is not guaranteed to graduates upon completion of the training or upon graduating. Avocational students (i.e., those taking the program to do something other than to gain employment as an EMT will not be provided with placement assistance).

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**School Official Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Initial:** \_\_\_\_\_



**EMS University**  
**Standard Operating Guidelines**  
**Hybrid Instruction Disclaimer 8-203.07**

I hereby acknowledge and understand the following regarding my enrollment in the EMT Course at EMS University:

1. **Hybrid Instruction:** I understand that due to the class size or other factors, my course may be conducted using a "Hybrid Instruction" model, where the course is taught in-person at one campus and simultaneously broadcasted via Zoom at other campuses.
2. **In-Person Instruction:** I understand that if my course is conducted using the Hybrid Instruction model, I may receive in-person instruction less than 25% of the course duration.
3. **Refund Policy:** I understand that I have the right to withdraw from the course on the first day and receive a full refund if I am not comfortable with the Hybrid Instruction model. If I choose to continue with the course under the Hybrid Instruction model, I will not be eligible for a refund based on this aspect.
4. **Consent:** I understand the above conditions and hereby give my consent to participate in the Hybrid Instruction model for my course, accepting that most of the instruction may be conducted via Zoom.

By signing below, I acknowledge that I have read, understood, and agreed to the conditions outlined in this disclaimer.

Student Name (Print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# EMS University

## Standard Operating Guidelines

### EMS University: The Importance of Cleanliness

#### Why Is Cleaning Up Essential?

**Professional Preparedness:** In real-life EMS scenarios, EMTs are expected to clean their ambulances, arrange equipment, and ensure a clean environment. What you practice here becomes a habit in the field.

**Patient Care:** Cleanliness directly correlates with the quality of patient care. An organized environment minimizes risks and improves efficiency.

**Team Spirit:** In the real world, you may need to clean up after others. It's about collective responsibility, not individual convenience.

**Learning Environment:** A tidy space is conducive to focus and efficient learning. It reduces distractions and ensures every class starts on a positive note.

---

#### How Does This Affect My Grades?

- **Participation Points:** Active participation in cleaning and organizing will contribute to your participation grade.
  - **Professional Conduct:** Your willingness to clean and maintain order showcases your commitment and mirrors professional behavior, affecting your overall conduct grade.
  - **Peer Review:** Your classmates may be asked for feedback. Demonstrating team spirit and responsibility can positively impact their views on your collaboration.
- 

#### Clean-Up Guidelines At A Glance:

- Return all equipment and tools to designated storage spaces.
  - Wipe down workstations and desks.
  - Dispose of waste in the right bins.
  - Reset chairs and furniture to original positions.
  - Report damages or shortages promptly.
-



**EMS University**  
**Standard Operating Guidelines**  
**EMS University: The Importance of Cleanliness**

**Remember:** *"Leave things nicer than the way they were found."*

By maintaining cleanliness, you're not just preparing for exams but for a successful, professional future as an EMT. Let's start right, right from Day 1!

**By signing this document, I agree to the above.**

Student Name (Print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## EMS University 60 DAY LIMIT TO TEST FOR NREMT

The primary aim of this document is to foster the highest rates of success for our students taking the NREMT examination. Experience and data have consistently shown that students are most likely to succeed in passing the NREMT when they test shortly after completing their class. This timely testing leverages the immediacy of knowledge and skills retention, providing students the best opportunity for success. By emphasizing a structured timeframe for taking the NREMT, EMS University is committed to ensuring that our students have the optimal advantage in achieving their certification goals.

**Testing Window:** After successfully passing the final examination at EMS University, I must sit for the NREMT examination within sixty (60) days from the date of my final exam pass.

**Consequences for Missing the Testing Window:** If I fail to test for the NREMT within the specified 60-day window:

- a. I will not be authorized by EMS University to take the NREMT examination.
- b. In order to be eligible and authorized to sit for the NREMT examination at a later date, I will be required to enroll in and successfully complete an EMT Refresher class offered by EMS University.

**Personal Responsibility:** It is my sole responsibility to ensure that I schedule and take the NREMT examination within the specified timeframe. I understand that any failure to adhere to this timeframe may lead to additional educational and financial implications.

**Waiver of Claims:** I hereby release and discharge EMS University, its instructors, employees, agents, and representatives, from any claims, demands, or causes of action which I may now have or may hereafter have as a result of my failure to test for the NREMT within the specified 60-day window.

**Acknowledgment of Understanding:** By signing below, I confirm that I have read this disclaimer in its entirety, understand its contents, and agree to its terms.

By signing this document, I acknowledge, understand, and agree to the following terms set by EMS University regarding the NREMT (National Registry of Emergency Medical Technicians) examination:

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_